

- Turn off lights when not in use - lighting accounts for nearly 50% of the electric bill in most schools. This applies to energy-efficient fluorescent lights too.
- Conduct an experiment in classrooms by turning off selected banks of lights and measuring comfort at different lighting levels (many people prefer working under natural light).
- Don't block the airflow around vents. Keep bookcases and other bulky items away from the heating and cooling units so they don't block and/or absorb the warm (or cool) air that should be coming into the room.
- Put your computer on an energy diet, make sure controls are set so they will go into the "sleep" mode when not in active use. (Screen savers don't save energy - only the sleep mode does.)
- At the end of each school day, check that your PCs, printers, photocopiers and other stand-by appliances are turned off at the wall. Please note: There is some ICT equipment that must remain turned on at all times,
- Keep your classroom doors closed whenever possible. This will help to prevent cool or warm air from escaping.
- Remember to turn the lights off when you leave a classroom. If it's bright outside, think about whether you need the lights on at all.
- Check that none of your taps around the school are dripping. If they are, get them fixed to save water and energy. Hot water uses a large amount of energy to heat it.
- Walk, ride or catch a bus to school if you can. This reduces the carbon emissions released into the atmosphere.
- **Closing doors and windows:** Open doors and windows let the air out of the classroom. This is counterproductive when you are trying to maintain a comfortable temperature in the classroom. If the outside air temperature is not the same as the desired temperature in the classroom, make sure all your doors and windows are closed. That way you don't spend unnecessary energy trying to heat and cool the classroom. If the temperature is pleasant outside, open the windows.
- **Reuse:** Use both sides of the paper when printing class materials. If you need to print only on one side of the page, save the paper and use the other side to print an in class assignment. Also, what might look like garbage could also be used for art projects like paper bag hand puppets or plastic bottle floating pirate ships
- Dress appropriately for the season; wear layers of clothing in the winter

<http://www.education.vic.gov.au/school/principals/infrastructure/pages/sustainabilityenergy.aspx>

http://www.energyineducation.ie/Energy_In_Education/Information_for_Schools/Resources_and_links/Top_ten_energy_tips_factsheet.pdf

http://www.aaps.k12.mi.us/aaps/ease/energy_saving_tips

http://www.aaps.k12.mi.us/aaps/ease/energy_saving_tips